

**COMMITTEE ON BORDER RELATIONS**  
**MEETING MINUTES**  
MAYORS BOARD ROOM, CITY HALL, 10<sup>TH</sup> FLOOR  
TUESDAY, July 6, 2010, 4:00 PM.

The Committee on Border Relations met at the above place and date.

**AGENDA**

1. Establish Quorum and Call to Order
2. Approval of Meeting Minutes for May 4, 2010 – (Chairperson Kathleen Walker)
3. Discussion and action regarding proposed report and recommendations to the City Council – (Chairperson Kathleen Walker and Mayor's Office, Sylvia Firth)
  - a. Increasing the benefits to Sentri applicants and current participants by expediting the issuance of I-94 arrival/departure cards
  - b. Creating an easier process for the return of I-94's for Sentri participants
  - c. Creating an automated process for I-94 fee intake.
  - d. Extending the paperless I-94 goal by applying it in the Sentri land border context using a GOES enrollment kiosk or something similar.
  - e. Recommend that CBP installs signage and implement protocols to expedite the processing of disabled persons and seniors over the age of 65.
  - f. City's Comprehensive Immigration Reform Resolution
4. Discussion and action on a public private partnership to publicize initiatives undertaken by CBP and others to improve cross border mobility and trade. – (IBD, Said Larbi-Cherif, P.E.)
5. Bridge Management Report – (IBD, Said Larbi-Cherif, P.E.)
  - a. Traffic and Revenue Report
  - b. Stanton and Paso Del Norte Project
  - c. Master Regional Ports of Entry Operation Plan
  - d. CBP's Proposed Outbound Inspection Infrastructure
  - e. BOTA pavement Repair and Rerouting of Commercial Traffic
  - f. Deployment of IPS and Duncan Parking Meters for Pilot Demonstration
6. **OPEN COMMENT PERIOD:** At the conclusion of all other agenda items, the Committee will allow an open comment period not to exceed thirty minutes, to receive public comment on any matter under the jurisdiction of the Committee. No action will be taken. Speakers in the audience will be allowed a maximum of three minutes and must be signed up prior to the beginning of the open comment period.
7. Adjournment.

**Item 1: Call to Order**

Chair Kathleen Walker called the meeting to order at 4:07 pm. Those present were:

**Kathleen Walker – Mayor**  
**Laird Carmichael – D-7**  
**Stephanie Caviness – D-1**  
**Irasema Coronado – D-2**  
**Thomas Fullerton, Jr. – D-3**  
**Gerald Smola – D-4**  
**Fernando Quintana – D-5**  
**Miguel Escoto – D-8 (at large member)**

**ABSENT:**

**Ivan Ramirez – D-6**

**Angelica Quintanilla – D-8**

**Jorge Salom – Mayor – (at large member)**

**Lilia Ruiz – D-3 (at large member)**

**Pete Ocegueda – D-7 (at large member)**

**OTHERS PRESENT**

Said Larbi-Cherif – International Bridges

Jane Shang – Deputy City Manager

Elaine S. Hengen, City Attorney's Office

Ernesto Gamboa – COEP, Economic Development

Diana Nunez – COEP, Mayor's office

Jimena Cortes – Mexican Consulate

Bill Molaski – CBP, Port Director

Mr. Fernando Quintana requested that everyone present introduce themselves to the rest of board and specify who was a committee member.

**Item 2: Approval Of Meeting Minutes for May 4, 2010**

Motion made by Mr. Smola, seconded by Mr. Quintana and carried to approve the minutes of May 4, 2010.

**AYES** Ms. Walker, Mr. Carmichael, Ms. Caviness, Ms. Coronado, Mr. Fullerton, Mr. Quintana, Mr. Smola, Mr. Escoto

**NAYS:** None

**Item 3: Discussion and Action regarding proposed report and recommendations to City Council**

- a. Increasing the benefits to Sentri applicants and current participants by expediting the issuance of I-94 arrival/departure cards
- b. Creating an easier process for the return of I-94's for Sentri participants
- c. Creating an automated process for I-94 fee intake.
- d. Extending the paperless I-94 goal by applying it in the Sentri land border context using a GOES enrollment kiosk or something similar.
- e. Recommend that CBP installs signage and implement protocols to expedite the processing of disabled persons and seniors over the age of 65.
- f. City's Comprehensive Immigration Reform Resolution

Mr. Said Larbi-Cherif recommended that the Committee supports the Paso Del Norte (PDN) Model Port of Entry (POE) Working Group Recommendations. Mr. Larbi-Cherif and Ms. Walker explained that PDN has received funding from USAID, under MERIDA II, to implement social and economic development programs in Ciudad Juarez. Model POE is one of the programs being developed and the recommendations developed by the Working Group contain proposed items a through e. Ms. Jane Shang explained the

recommendations and provided information on the group making the recommendations. Discussion followed.

Mr. Molaski advised the Committee that CBP will start installing informational digital signs at the PDN Pedestrian lanes to be a model for other ports of entry. The installation should be completed in 60 days. The installation of signage is listed as number 16 under the recommendations.

Motion made by Mr. Carmichael, seconded by Ms. Caviness, that a City Council Resolution urging the Federal Government to support the implementation of the Model POE recommendations and seeking the input of the City of El Paso, be developed and brought to the next meeting for approval by the Committee.

The Resolution will be placed on the August 10 Council Agenda. The goal is to have the Resolution approved by Council prior to the Seventh Annual Border Security Conference that is scheduled for August 12 -13 on the UTEP campus. The Resolution will be forwarded by PDN to CBP, Congressman Reyes and other American and Mexican Federal Agencies as appropriate.

**AYES** Ms. Walker, Mr. Carmichael, Ms. Caviness, Ms. Coronado, Mr. Fullerton, Mr. Quintana, Mr. Smola, Mr. Escoto

**NAYS:** None

**Item 4: Discussion and Action on a Public Private Partner ship to publicize initiatives undertaken by CBP and others to improve cross border mobility and trade.:**

Mr. Said Larbi-Cherif explained the mobility issues currently at the ports of entry and how a public private partnership would help improve cross border mobility and trade. Discussion followed.

Mr. Gerald Smola questioned emails received regarding CBR meetings and agenda and how they should be publicized to local mass media. Discussion followed. There was also discussion about sharing the management report and agenda with mass media. Ms. Juliet Lozano, Public Affairs Officer, will be invited to the next meeting to discuss ways of publicizing initiatives of the Committee.

**Item 5: Bridge Management Report**

Mr. Said Larbi-Cherif presented reports on Traffic and Revenue, Stanton and Paso Del Norte Project, Master Regional Ports of Entry Operation Plan, CBP's Proposed Outbound Inspection Infrastructure, BOTA pavement Repair and Rerouting of Commercial Traffic, Deployment of IPS and Duncan Parking Meters for Pilot Demonstration. Discussion followed.

**Item 6: Open Comment Period**

There were no open comments.

**Item 7: Adjournment**

Motion made by Ms. Coronado, seconded by Mr. Carmichael and carried to adjourn meeting.

**AYES** Ms. Walker, Mr. Carmichael, Ms. Caviness, Ms. Coronado, Mr. Fullerton, Mr. Quintana, Mr. Smola, Mr. Escoto

**NAYS:** None

Meeting adjourned at 5:37 pm.

**Approved as to form:**

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**Said Larbi-Cherif, P.E., Board Secretary**